

JOB DESCRIPTION

Position: Language Teacher (Spanish or German) for some of classes 1-12, full or part-time (to be negotiated)

Responsible to: College of Teachers and School Trustees

Hours: Full Time is 40 hours per week which include the subject lessons as well as extracurricular events and preparation time. The school's core hours are 8am to 4pm, Monday to Friday.

ROLES AND RESPONSIBILITIES

Language Teachers:

- promote and support the educational principles of Steiner Waldorf Education.
- are responsible for planning, preparing, delivering, and evaluating the lessons they teach.
- prepare, in advance, year, term/block, and lesson plans.
- are responsible for assessing and monitoring the progress of their students, and for keeping appropriate records.
- are responsible to care for and respond to the children's individual needs, according to school safeguarding policies and procedures and with due regard to the statutory 'Keeping Children Safe in Education' (September 2021).
- when required, may work together with the designated member of staff for Safeguarding or the Special Educational Needs coordinator and liaise with other agencies as needed.
- communicate regularly with the class teachers and correspond with parents when matters arise.
- will work collegially as part of the school team, comprised of class teachers, subject teachers, kindergarten teachers, administrative staff, and assistants. The strength and cohesive qualities of this team is vital to the healthy development and long-term growth of the school.
- are expected to make subject-related contributions to assemblies.
- work within the school policies, procedures, guidance, and the Staff Code of Conduct, as detailed in the staff handbook and available on the school website.
- attend statutory and other on-going training as required.
- will attend Lower School and High School weekly meetings, occasional whole school faculty meetings, INSET days and other meetings as necessary.
- should expect to be invited to join the College of Teachers after one year's service or after a settling-in period and be prepared to take on the responsibilities that come with being part of the body that directs the school.
- will have a mentor appointed to them with whom they will meet regularly. The school has a policy of peer observation and co-mentoring.

PERSON SPECIFICATION

- Steiner Waldorf teaching qualification or in training: Essential

- A commitment to a deepening of their own understanding of Anthroposophy and child development: Essential
- Experience of working within a school environment: Preferred
- To be a native speaker of the language taught: Preferred

PERSONAL QUALITIES

The St Michael Steiner School is run collectively by the teachers. This means that teachers in the school are not only responsible for their own classes but contribute to the school in general.

The ideal candidate should:

- be willing and able to carry responsibilities, be interested and find joy in working as part of a team.
- strive to be a positive role model, worthy of imitation by the children in their care.
- be a committed, reflective practitioner, striving for truth and authenticity within their understanding of the pedagogy.
- have a deep sense and love for the language taught and the related culture.

PLEASE NOTE:

The St Michael Steiner School will ensure that all applicants and staff are fully vetted under safeguarding and child protection procedures as stated in Part 4 of the Schedule to the Education (Independent School Standards) Regulations 2014 and the DfE statutory guidance: Keeping Children Safe in Education (September 2021). We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All staff, regular volunteers and trustees are subject to an up-to-date Enhanced Disclosure and Barring Service (DBS) check prior to taking up their post or role. We are an equal opportunities employer.

If you are considering applying for a position at the school, you should also familiarise yourself with our Safer Staff Recruitment Policy and Procedure [February 2021]. The St Michael Steiner School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All staff, regular volunteers and trustees are subject to an up-to-date Enhanced Disclosure and Barring Service (DBS) check prior to taking up their post or role. We are an equal opportunities employer.