

The St Michael Steiner School

High School Student Registration Policy

High School students are required to sign in at reception when they arrive at school, recording their time of arrival.

They are required to sign out, recording the time, when they leave school before 3:45pm on any day.

They are required to inform their tutor if they plan to stay at school later than 3:45pm and sign out when they leave.

The teachers who are teaching the first lesson of the day in the High School classes are required to take the register to the class at 8:30 am, complete it and return it to reception before 9:00 am.

If parents have not already contacted the school, the Receptionist should phone to find out the reason for absence or extreme lateness and let the Main Lesson teacher know at break time.

All High School students and their teachers meet at 8:30am for registration, to do some recitation or singing, and to hear notices.